

**SELLER'S INFORMATION SHEET**

Seller's Name(s) \_\_\_\_\_

Social Security #s \_\_\_\_\_

Seller's Marital Status \_\_\_\_\_

Seller's current residing address: \_\_\_\_\_ Future address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Seller's Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Seller's Cell # \_\_\_\_\_

E-mail address \_\_\_\_\_

**If Condominium:**

Condo Association \_\_\_\_\_ Tel # \_\_\_\_\_

Condo Fee \$ \_\_\_\_\_

**Water:** \_\_\_\_\_ Public / Private \_\_\_\_\_ **Sewer:** \_\_\_\_\_ Public / Private \_\_\_\_\_

**It is the responsibility of the Seller to have the Deed prepared for closing. Our office, Access Closing & Title Services, LLC, can prepare the deed for \$125.00 or you may hire an attorney to prepare the deed. Please advise who will be preparing your deed:**

**Access Closing** \_\_\_\_\_ **Other Attorney Name:** \_\_\_\_\_

**Telephone No:** \_\_\_\_\_

**Payoff Info:**

Mortgage Co. \_\_\_\_\_

Mortgage Loan # \_\_\_\_\_

Mortgage Phone # \_\_\_\_\_

**I, \_\_\_\_\_, authorize Access Closing & Title Services, LLC to obtain mortgage information/payoff information on our loan with the above referenced Mortgage Company.**

**Signature** \_\_\_\_\_

**Dated:** \_\_\_\_\_

**Payoff Info (if second mortgage):**

Mortgage Co. \_\_\_\_\_

Mortgage Loan # \_\_\_\_\_

Mortgage Phone # \_\_\_\_\_

**I, \_\_\_\_\_, authorize Access Closing & Title Services, LLC to obtain mortgage information/payoff information on our loan with the above referenced Mortgage Company.**

**Signature** \_\_\_\_\_

**Dated:** \_\_\_\_\_